



# Year 2 – Year 12 Admissions Process 2024/2025



2nd February 2024  
**Registration Deadline.**  
Parents may register their child/children a year prior to entry.  
*Our current families have until 2<sup>nd</sup> February to pay the re-registration fee.*

March 2024  
**Assessments**  
If an assessment and tour of the school has not already taken place between September and December then this will take place in March. Offers will go out after satisfactory completion of the assessments in English & Maths.

May or June 2024  
**Transition Morning (Only Primary)**  
Children are invited to attend a transition morning where they will meet their cohort and form tutor.

September to December 2023  
**Book a tour and formal conversation:**  
*Contact the Head of Admissions, Ms Tania Gomes at [admission@edu.greenvalleyschool.es](mailto:admission@edu.greenvalleyschool.es)*  
*\*Places may also be available during the academic year.*

5<sup>th</sup> – 29<sup>th</sup> February 2024 (half term 12<sup>th</sup> – 18<sup>th</sup> February)  
Students on our waiting lists for a September 2024 start, will be contacted if a place is available in the corresponding year group.

April & May 2024  
**Acceptance Deadline**  
Once an email offering a place has been sent to you, there will be a deadline of 2 weeks to accept the offer. A place is secured by paying the reservation fee and deposit.  
*Please see the school fees available on our website.*

September 2024  
**Your child begins at Green Valley School**  
*\*Prior to starting in September, you will receive an email with important information and a welcome to school.*

\*Please contact [admission@edu.greenvalleyschool.es](mailto:admission@edu.greenvalleyschool.es) if you are interested in joining Green Valley School during an academic Year. If there are places available, we would be delighted to welcome you.